

Corporate Data

Company Name	Kajima Corporation
Head Office	3-1, Motoakasaka 1-chome, Minato-ku, Tokyo 107-8388, Japan
Established	1840
Incorporated	1930
Paid-in Capital	Over ¥81,400 million
Number of Employees	8,452 (As of March 31, 2010)
Business Domain	Construction (Civil Engineering and Building Construction), Real Estate Development, Architectural Design, Civil Engineering Design, Engineering, and Other
Chairman, Representative Director	Sadao Umeda
President, Representative Director	Mitsuyoshi Nakamura

■ Editorial policy

The Kajima CSR Report editorial policy is to create a communications tool that provides stakeholders with information on the Company's CSR initiatives taken through its main business activities. Continuing the format of the previous year's report, this report presents information according to the five fundamental approaches of the Kajima Group's CSR framework. The editors made efforts to provide a clear picture of Kajima's activities, especially for readers who have no direct involvement with the construction industry or Kajima's business.

The content of the report was determined in consideration of responses to the questionnaire included in the previous year's report. The editorial team, made up of 13 employees from 10 sections mainly in the Public Relations Department, produced the report in cooperation with Head Office, branch offices and other worksites.

Period covered by this report

This report covers fiscal 2009, the fiscal year ended March 31, 2010 except where otherwise stated.

Scope of this report

In principle, this report covers all divisions and departments of Kajima Corporation in Japan and overseas. Quantitative data, however, has been compiled from Kajima Corporation's domestic operations only. Furthermore, initiatives undertaken by a Kajima Group company have been specified as such.

Issuance of the report

October 2010; the previous report was issued in October 2009 and the next report is planned for October 2011

Guidelines used for this report

Environmental Reporting Guidelines issued in 2007 by Japan's Ministry of the Environment
G3 version of the *Sustainability Reporting Guidelines* issued by the Global Reporting Initiative

English information available online

Kajima Web site: www.kajima.co.jp/english/
Kajima's CSR initiatives: www.kajima.co.jp/english/csr/
Kajima CSR Report Library: www.kajima.co.jp/english/csr/report/

Kajima Corporation

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